



## The City of Lookout Mountain, GA

1214 Lula Lake Road  
Lookout Mountain, GA 30750  
Phone: 706-820-1586

If you have had a water leak that resulted in an abnormally high bill, you may request an adjustment on your sewer bill by submitting this form to the Sewer Advisory Board, City Hall, 1214 Lula Lake Road or by emailing sewerbilling@lookoutmtnga.com. Only leaks that did not enter back into the sewer system will be eligible for an adjustment.

### SEWER FEE VARIANCE REQUEST FORM

#### Customer Information

Customer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Account Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

#### Adjustment Information and Details

Description of Leak: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Repair Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**\*Please include an invoice from plumber, receipts for parts purchased, etc**

#### Billing History

Please provide six months billing history beginning with the month the claim is for.

Month	Sewer Bill Amount

**\*Please include copies of the bills for which the claim is for.**

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Office Use Only

Average Bill: \_\_\_\_\_ Manager Approval: \_\_\_\_\_  
Original Amount: \_\_\_\_\_ Date of Approval: \_\_\_\_\_  
Adjusted Amount: \_\_\_\_\_ Entered by: \_\_\_\_\_